

IHDA Homebuyer/Rehabilitation Program Checklist of Required Interview Documents

To determine the maximum amount of money you qualify for please submit with your application all applicable income and asset documentation for everyone eighteen (18) and over that plan to live in the home.

Please keep in mind the following:

- The approval process is much faster when original documents (check stubs, award letters, etc.) are provided along with the application. A City representative will be happy to make copies and return the originals at the time an application is submitted.
- Each applicant's financial situation is different and may require a City representative to request additional information.

Income Information (for everyone over the age of 18 planning to live in the new home)

- ☐ Two months of pay check stubs
- ☐ Social Security Award Letter
- ☐ Court Ordered Child Support statement
- ☐ Any other documents demonstrating income

Tax Information (for everyone over the age of 18 planning to live in the new home)

- ☐ Most recent Federal tax return
- ☐ Most recent State tax return
- ☐ W-2 Statements
- ☐ If you do not have tax returns or W-2's, please complete the 4506-T included in the application packet.

Asset Information (for everyone over the age of 18 planning to live in the new home)

- ☐ Six most recent checking account statements
- ☐ One most recent statement on all savings accounts, including Certificate of Deposits, IRA's, 401(k) and stocks, etc.
- ☐ Documentation of assets owned, such as statement indicating the cash value of a life insurance policy, an assessment of any property owned, etc.

Other Information:

- ☐ Illinois ID or Illinois Driver's License
- ☐ Social Security Card
- ☐ Letter from doctor, if house modifications are needed for an elderly or physically disabled person planning to live in the home.
- ☐ Divorce decree, for anyone planning to live in the home
- ☐ Pre-approval letter from Lender, if applicant has been pre-approved
- ☐ Contract for Purchase, if one has been signed by the Buyer & Seller.